

Research Group Committee Members 2023-24

**Royal
Geographical
Society**
with IBG

Advancing geography
and geographical learning

Name of Research or Working Group	Race, Culture and Equality Working Group (RACE)
Name and email address of person returning this form	James Esson (Data Controller) j.esson@qmul.ac.uk

Please list all committee members for 2023-24 below (including those continuing from a previous year).

Please indicate who will serve as Data Controller for the group (in brackets after their committee position) – a committee member *must* be nominated to fill this role. Where no one else is indicated, we will assume this is the chair.

Name	Committee Position
Margaret Byron	Ordinary Member
Patricia Daley	Ordinary Member
Vandana Desai	Chair
Nigel De Noronha	Ordinary Member
James Esson	Secretary
Amer Kanngieser	Awards and prizes coordinator
Angela Last	Communications coordinator
Pat Noxolo	Ordinary Member
Victoria Okoye	Treasurer

The information provided will be treated in the strictest confidence. Relevant data, including name, contact details and affiliation, will be processed under legitimate interest for the purposes of maintaining the Society's Research Group records only. Names and affiliations of Research Group committee members may be made public on the Research Group website and will be kept on record as part of the Society's historical archive. More information on our privacy policy can be found on our website: www.rgs.org/research/research-groups/research-groups-privacy-notice/

Committee role descriptions	Role and responsibilities
Chair	Leads the Research Group, helping to set its agenda and supporting other committee members in their roles. They may also be asked to respond to consultations by the Society on behalf of the group. The Chair should be a more senior scholar, and must be a current RGS-IBG Fellow.
Secretary	Supports the Chair, with particular responsibility for organising and minuting the group's AGM and other meetings. Must be a current RGS-IBG Fellow.
Treasurer	Keeps the accounts for the group, ensures payments are made on behalf of the group, and compiles and submits the group's annual financial reporting. Must be a current RGS-IBG Fellow.
Membership coordinator	Maintains the group's membership records, in consultation with the Research and Higher Education team at the Society. This role may be combined with that of <i>Website/Newsletter/Mailing List Coordinator</i> if that person manages the mailing list. This position is only recommended for groups where membership is greater than 200 and/or there is a high turnover rate, where the Secretary cannot manage the changes.
Postgraduate representative	Promotes postgraduate interests and needs to the wider Research Group and maintains connection with wider postgraduate community through the Postgraduate Forum.
Early career representative	Promotes early career interests and needs to the wider Research Group
Equity, Diversity and Inclusion (EDI) coordinator	Responsible for managing and supporting the work done by the Research Group on Equity, Diversity, and Inclusion.
Communications coordinator (may include Website/Newsletter/Mailing List/Social Media)	Manages communications on behalf of the Research Group, across a variety of media (including, but not limited to, the group's website, any manual mailing lists or automated list-servers, social media, and newsletters). This task may be undertaken by the Secretary.
Awards and prizes coordinator	Coordinates the judging and awarding of prizes for essays and dissertations in line with the Research Group's policy. Depending on the number of prizes and or submissions that the Committee proposes for a given year, these responsibilities might be shared by two or more people.
Conference/event coordinator	Coordinates the group's activities at annual conference, including sponsorship of sessions and Research Group Guest registration applications. May also organise other events for the group. Depending on the calendar of events that the Committee proposes for a given year, these responsibilities might be shared by two or more people.
Ordinary member	Supports the work of the Research Group and provides feedback and input on the Research Group's activities at Committee meetings. We recommend that committees have no more than 3 ordinary members without a specific role.